

# FAYETTEVILLE STATE UNIVERSITY

## BOARD OF GOVERNORS' AWARD FOR EXCELLENCE IN TEACHING (2022)

### Introduction

The Board of Governors' Teaching Award is awarded annually to one faculty member from each of the seventeen constituent institutions of the University of North Carolina.

To receive the award, the faculty member should have demonstrated excellent or exceptional teaching over a sustained period of time. In establishing this award, the BoG intends to "underscore the importance of teaching and to encourage, identify, recognize, reward, and support good teaching within the University of North Carolina." The faculty member nominated by each institution will receive a citation and a one-time award of \$12,500. To be considered, a faculty member must be nominated by a colleague(s), current and/or former student(s), staff, alumni, department chair(s), or deans. Current department chairs, associate deans, and deans are not eligible for this award.

### Eligibility for Selection

To be eligible for the Board of Governors' Teaching Award, the nominee must meet the following criteria:

1. Have tenure.
2. Have completed at least **seven** years at FSU.
3. Have taught in the academic year when selected.
4. Have taught at **least two** courses each semester.
5. Have **not** previously received this award at FSU or any other UNC institution.
6. A minimum **average** rating of 4.25 on the student evaluations for the previous three years based on item #6 on the *FSU Student Evaluation Instrument*. **Note:** Request verified summary scores from Carolyn Ortiz, Office of Institutional Research.
7. Must have earned ratings of at least Meet Expectation on all items in the teaching part of both the Peer and Chair Faculty Evaluation instruments for the previous three years and earned ratings of Exceed Expectation on three (3) or more of these items on both the peer and chair instruments.

## **Selection Procedures and Guidelines**

The Campus-wide Selection Committee will include representation from the faculty and administration (academic deans). The Associate Vice Chancellor for Academic Affairs or the Provost's designee will chair the Committee.

### **Nomination**

Faculty, students, administrators, staff, and alumni are eligible to nominate persons for consideration and send a letter to the Campus-wide Selection Committee Chair. Letters of nomination should include substantial evidence to support the faculty member's demonstrated teaching effectiveness or exceptional teaching ability.

### **Guidelines/criteria**

Each faculty member must submit an **electronic portfolio** (through SharePoint). The electronic portfolio must include the following materials to demonstrate excellence or exceptional teaching during the past three academic years (**2018-2019, 2019-2020, 2020-2021**). All nominees who meet the eligibility criteria must submit the following documents:

1. A type-written statement of no more than four (4) pages articulating the nominee's teaching philosophy and including discussions of pedagogical methods, instructional technologies, and other teaching strategies used to promote student learning.
2. An abbreviated resume that emphasizes teaching and related accomplishments.
3. A signed copy of the Faculty Assessment by Chair Matrix Form, including data for the **past three academic years**.
4. A signed copy of the Peer Assessment Matrix Form, including data for the **past three academic years**.
5. A summary of student evaluations for each course from the **past three academic years**. **Note:** Request verified summary scores from Carolyn Ortiz, Office of Institutional Research.
6. Sample copies of course syllabi and other relevant teaching materials that the faculty member has developed and used to teach or assess student learning. Related course materials could include videotapes/CDs of classroom teaching, student artifacts, such as portfolios, and/or other student projects that reflect student learning. **Syllabi for courses taught must correlate with the student evaluation reports submitted.**

7. A minimum of three **recent** letters of support from colleagues.
8. A minimum of three letters from current/former students and alumni.
9. Scholarly research, if directly related to teaching and learning.
10. Any additional supporting materials, providing **evidence of teaching excellence and student learning.**

**\*\*\*\*\*PLEASE NOTE:**

You **MUST** submit your portfolio in **ELECTRONIC** format (SharePoint). **The Campus-wide Screening Committee will not review incomplete portfolios.** The selected nominee will be required to submit a smaller version of the portfolio on a thumb drive based upon BoG requirements.

## **IMPORTANT DATES**

1. The deadline to submit nominations to Tanya Ortiz, AVC Office – **September 15, 2021.**
2. The timeline for nominees to upload **electronic portfolios** with supporting data in SharePoint – **September 20, 2021 – October 8, 2021**
3. The timeline for the Campus-wide Screening Committee to review portfolios – **October 11, 2021 – October 29, 2021.**
4. Provost's recommendation to Chancellor Allison – **November 10, 2021.**
5. Timeline for the selected nominee to submit BOG required documents – **November 12, 2021 – November 19, 2021.**
6. Deadline to upload nominee's documents to UNC-GA portal – **Friday, December 16 (using last year's deadline as a guide).**

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### **Allocation**

Board of Governors' Award for Excellence in Teaching - \$12,500